

Admission of Foreign Students

Graduate School of Ajou University

Recruiting Schedule

Classification	1st Session(Round)	2nd Session(Round)
Reception of application(Online Application)	April 18th(Tue) ~ May 8th(Mon), 2017	June 8th(Thur) ~ June 22nd(Thur), 2017
Interview	May 15th(Mon) ~ May 23rd(Tue), 2017	June 29th(Thur) ~ July 7th(Fri), 2017
Announcement of successful applicants	June 7th (Wed), 2017	July 20th(Thur), 2017
Registration	July 12th(Wed) ~ July 14th(Fri),2017	August 1st(Tue) ~ August 3rd(Thur),2017

Application Procedure

Check the Degree Program and Recruiting Department	<ul style="list-style-type: none"> - Check the information about the degree program, recruiting department and whether English classes can be offered or not from the graduate school website (http://grad-e.ajou.ac.kr). - Pre-contact with a professor at Ajou University is recommended, not mandatory, except for the applicants for Department of Pharmacy, Medical Sciences and Biomedical Sciences, Electrical and Computer Engineering, Digital Media, Life Media, Energy System Research, School of Education. - Inquiries into educational programs of recruiting departments and majors: e-mail to the Chief of Department or Head Professor (refer to the email address stated below).
Online Application and Submission of Required Documents	<ul style="list-style-type: none"> - Online application is through the banner of the pop-up window (http://grad-e.ajou.ac.kr). It will only be accessible during the application period. - After completing the online application, you can print out the application form for admission. The signature of a financial supporter is necessary on the application form. - Submit the required documents to the Graduate School office (Yulgok Hall #305) in person or by post before the deadline for submission.
Screening, Interview and Evaluation by the Department	<ul style="list-style-type: none"> - Students are selected by the evaluation of their documents and interview. - After examination of documents, each department will decide on the type of interview (telephone, e-mail or in person) and contact the applicants individually. - Each department will conduct interviews. For inquiries about interviews, contact each department office directly. Interviews can be substituted by review of documents. - The evaluation is conducted by the screening committee of each department and the Board of the Graduate School.
Announcement of Successful Applicants	<ul style="list-style-type: none"> - The list of successful candidates and notification of admitted students will be posted on the graduate school website on the date of announcement. Check the admission notice menu on that day.

Registration	<ul style="list-style-type: none"> - Pay tuition fees and insurance fees within the registration period (only available during banking hours within the designated period [Standard Chartered bank, 09:30~16:30]). - If the admitted students does not pay the tuition fee during the designated period, the admission will be cancelled. - Only admitted students who live in foreign countries can postpone the payment of tuition fees because we don't accept remittance from other countries. In that case, students must submit the application form for postponing payment to the Graduate School office by email. If they do not submit the form, the admission will be cancelled.
Application for Visa issuance	<ul style="list-style-type: none"> - Applicants who are in Korea and required to extend or change the visa type to D2: get the original admission documents from the Graduate School office (Yulgok Hall #305). Apply for extension or change of visa by visiting the Immigration office in a residential district. For more detailed information about visas, refer to the e-government homepage for Foreigners (www.hikorea.go.kr) or call the immigration office call center (Tel: 1345). - Applicants who are abroad and required to get a new visa for studying in Korea: submit the application form for postponing payment. The Graduate School will send the original admission package to their countries by post. Applicants can apply for issuance of a D2 student visa at the Korean Embassy in their countries. To get the information on issuance of visa, contact and get confirmation from the Korean Embassy in your country. - After getting the student visa, enter Korea on the schedule of dormitory opening.
Course Registration and Preparation for Semester	<ul style="list-style-type: none"> - Dormitory Application is through the dormitory website (http://edorm.ajou.ac.kr) during the designated period. - Student ID numbers will be posted on the graduate school website at the beginning of February. - Make a web ID at the AIMS portal website (http://portal.ajou.ac.kr) and apply for student ID card with the consent to the use of personal information. - Course Registration is through the AIMS portal website. - After entering Korea, applicants for postponing payment should pay tuition fees within the designated period at Standard Chartered Bank. - Get your student ID card from the department office at the end of the August, 2017. - Attend the orientation for newcomers foreign students - Alien Registration: Apply for alien registration by visiting Suwon immigration center in person or participating in the on-campus immigration service within 90 days from arrival date. When the nationals of the high TB-burden countries live in one of the countries and apply for a long term visa at a diplomatic mission, you should submit the "Certificate of Health" including TB test result. When you apply for alien registration, submission of TB test is exempted. <p style="margin-top: 20px;">Designated 16 Countries China, Sri Lanka, Russia, Uzbekistan, Thailand, Vietnam, India, Nepal, Indonesia, Pakistan, Mongolia, Bangladesh, the Philippines, Myanmar, Cambodia, and Malaysia</p>

* Inquiries on admission procedure and administration : grad@ajou.ac.kr

Submission

Submission Method In person or by post

Required documents sent by post must be received before the deadline

[1st Session(Round) : May 10th(Wed) 17:00, 2nd Session(Round) : June 23rd(Fri) 17:00]

(16499 Ajou Graduate School, No.305 ,Yulgok Hall 3th floor, 206, World cup-ro, Yeongtong-gu, Suwon-si, Gyeonggi-do)

Application fee Exempt

Program and Department

Program Master's Programs, Doctoral Programs, Master's / Doctoral Integrated Programs

Recruiting department Recruitment of foreign students can be varied on educational conditions by departments.

Therefore before applying you need to receive consultation from the Chief of Department or Head

Division	Department	E-mail of Chief of Department
College of Engineering	Mechanical Engineering(*)	hyunkim@ajou.ac.kr
	Environmental Engineering	msh@ajou.ac.kr
	Industrial Engineering(*)	scpark@ajou.ac.kr
	Chemical Engineering	edpark@ajou.ac.kr
	Architecture	kyuinlee@ajou.ac.kr
	Architecture Engineering	kyuinlee@ajou.ac.kr
	System Engineering	keuiwhan@ajou.ac.kr
	Civil & Transportation Engineering(Civil Engineering)	conc@ajou.ac.kr
	Urban Development	jeekim@ajou.ac.kr
	Applied Bio Technology(*)	sybyun@ajou.ac.kr
	Molecular Science and Technology(*)	bunyeoul@ajou.ac.kr
	Systems Biomedical Informatics(*)	ppark@ajou.ac.kr
Biomedical Engineering	kdp@ajou.ac.kr	
College of Information Technology	Electrical and Computer Engineering(*)	cwlee@ajou.ac.kr
	Computer Engineering(*)	syoh@ajou.ac.kr
	Digital Media(*)	joony@ajou.ac.kr
	NCW	jaslim@ajou.ac.kr
	Space Electronics and Information Engineering(*)	cwlee@ajou.ac.kr
Life Media(*)	drghoh@ajou.ac.kr	
College of Natural Sciences	Mathematics(*)	chosj@ajou.ac.kr
	Physics(*)	diyeom@ajou.ac.kr
	Chemistry(*)	hkang@ajou.ac.kr
	Biological Science(*)	jsjlee@ajou.ac.kr
School of Business	Business Administration(*)	sungmj@ajou.ac.kr
	Management Information Systems(*)	mckang@ajou.ac.kr
	Financial Engineering(*)	gshim@ajou.ac.kr
School of Humanities	Korean Language and Literature	tjfh92@ajou.ac.kr
	English Language and Literature(*)	miehkim@ajou.ac.kr
	Culture and Contents	min2kimp@ajou.ac.kr
	Digital Humanities and Convergence	kmaru@ajou.ac.kr

Division	Department	E-mail of Chief of Department
School of Social Sciences	Economics	hgchoi@ajou.ac.kr
	Applied Sociology	hansuny@ajou.ac.kr
	Political Science and Diplomacy	leew@ajou.ac.kr
College of Law	Law	pinepath@ajou.ac.kr
School of Medicine	Medical Sciences(*)	kimbg@ajou.ac.kr
	Biomedical Sciences(*)	kimbg@ajou.ac.kr
College of Nursing	Nursing Science	mhyun@ajou.ac.kr
School of Pharmacy	Pharmacy(*)	shkim67@ajou.ac.kr
School of Education	Education Curriculum and Evaluation	kynam@ajou.ac.kr
	Education Counseling and Psychology	kmee@ajou.ac.kr
	Lifelong Education and HRD	cus@ajou.ac.kr
-	Energy System Research(*)	khkim@ajou.ac.kr

*Pre-contact with a professor at Ajou University is recommended, not mandatory, except for the applicants for Department of Pharmacy, Medical Sciences and Biomedical Sciences, Electrical and Computer Engineering, Digital Media, Life Media, Energy System Research, School of Education. (Applicants who want to apply to Department of Pharmacy, Medical Sciences and Biomedical Sciences, Electrical and Computer Engineering, Digital Media, Life Media Energy System Research must pre-contact with a professor.)

In the () marked departments, they provide at least 2 classes in English. You can get detailed information of majors of the department in the website of graduate school (<http://grad-e.ajou.ac.kr>).

Qualifications for Application

For foreigners with foreign parents or those who completed an entire curriculum of 16 years or more in a foreign country equivalent to elementary, junior and high school as well as a university in Korea, those possessing linguistic (Korean or English) proficiency at a certain level will be able to attend lectures of the relevant department.

A. Language Ability Requirement

- 1) Certificate of level 4 or above in the Test of Proficiency in Korean(TOPIK) or
- 2) Above 530 in TOEFL PBT, 197 in TOEFL CBT, 71 in TOEFL iBT, 5.5 in IELTS, B2 in CEFR, 600 in TEPS

* If the applicants' country uses English as mother tongue or an official language, applicants can substitute certificate of higher education with English as a medium of instruction for official language score.

* The Korean or English language ability requirement can be eased for KGSP(Korean Government Scholarship Program) students, Foreign Government Scholarship students, applicants for natural sciences and engineering departments, students from foreign universities which concluded the exchange agreement with Ajou University and students who are granted the special admission into Ajou university through the deliberation of the Graduate School Committee.

B. Master's Programs

Those who graduated or expect to graduate from a 4-year college (university) in Korea or abroad

C. Doctoral Programs

Those who obtained or expect to obtain a master's degree from a graduate school in Korea or abroad

D. Master's / Doctoral Integrated Programs

Those who graduated or expect to graduate from a 4-year college(university) in Korea or abroad

Required Documents

Documents	Program			Notes
	MD	PhD	Integrated	
Application Form for Admission	○	○	○	- Every applicants have to register on-line application through the web-site. - Detailed information will be noticed in the application period. (http://grad-e.ajou.ac.kr)
Color Photo	○	○	○	3.5 × 4.5cm(White background)
Undergraduate Transcript	○	○	○	- Original or Notarized certificates in English or Korean. - Transcripts must contain credits and obtained scores(marks) of each subject, C.G.P.A.(Cumulative Grade Point Average), 4.0/4.3/4.5) or percentage of applicant's total grade about the whole program.
Graduate Transcript	—	○	—	
Undergraduate Diploma	○	○	○	*Additional documents to the applicants graduated from overseas university
Graduate Diploma	—	○	—	a) Chinese Students - English degree certification issued by China Academic Degree & Graduate Education Development Center (www.cdgde.edu.cn) - Diploma approved by the Korean Embassy in China - Diploma approved by the Chinese Embassy in Korea b) International students, except Chinese - Diploma accredited by Apostille - Diploma approved by the Korean Embassy in students' country - Diploma approved by the Embassy of students' country in Korea
Study Plan	○	○	○	Designated form
Confirmation letter of Pre-contacting with a professor for admission	—	—	—	- Professor who applicants pre-contacted for admission will prepare and submit it to Graduate School Office. - Applicants for Department of Pharmacy, Medical Sciences and Biomedical Sciences, Electrical and Computer Engineering, Digital Media, Life Media, Energy System Research, School of Education.
Letter of Recommendation	○	○	○	Letter of Recommendation from the academic advisor(or Chief of department or dean of college) of the university graduated
Financial Certifications	○	○	○	① A Financial guarantor's bank statement (from the applicant's own country or a resident of Korea with a record of continuous deposits for 1 month or more) * This deposit must be in the applicant's or parents' or spouse's name (If the financial guarantor is parents or a spouse, the relevant part in an application form should be signed by them.). ② Applicants who get Scholarships from government or other institutions except Ajou University : Certificate of a scholarship payment for tuition and living expense. ③ If the financial guarantor is a faculty member of the Ajou university, there is no document that the applicant have to submit (If the applicant is successful, the department will prepare(issue) some documents for the applicant to use them when he or she apply for the visa.)
Photocopy of Applicant's Passport	○	○	○	* Photocopy of Certificate of Alien Registration (confined to foreign residents in Korea)
Certificate of Language Proficiency	○	○	○	- English: TOEFL, TEPS, IELTS, CEFR - Korean: TOPIK

Documents to Confirm Eligibility

Eligibility	Documents
Certificate for foreign nationality	- Each parent's certificate of foreign nationality (certificate of naturalization or passport) - Photocopy of Certificate of Alien Registration
Overseas Koreans and foreigners who completed an entire curriculum for a period of 16 years or more in foreign countries	- Diplomas from elementary, junior high and high schools and official transcripts of all grades

Certificate of completion of 4 semesters'Korean Language Study

(Only for the applicants who completed 4 semesters of Korean Language study in Language Institute of Ajou University)

*Please refer to the web-site (<http://grad.ajou.ac.kr>) regarding submitting documents

Screening Method

Students are selected by evaluation of their documents and interviews; the examination of applicants' documents includes their financial ability. For overseas applicants, the interview screening committee of a departmental may conduct the evaluation based on a phone interview and the submitted documents in place of a personal interview depending on the recruiting plans of each department.

1. Examination of Documents

The evaluation is conducted by the department based on undergraduate or graduate level grades.

2. Interview

The evaluation is conducted on ability in a major, linguistic proficiency, aptitude, and personality.

Language proficiency (Korean or English) is evaluated to confirm whether or not it is at an appropriate level to take classes in the respective languages.

Scholarships

* Scholarship A , B do not waiver admission fee.

1. Scholarship A for Foreigners : 100% of the tuition fee (excluding admission fee)

A. Qualification : Selected by the University's scholarship assessment committee upon departmental recommendation

B. Requirements to be recommended for Scholarship A : Beneficiary should satisfy any one of the following requirements

- Advanced Standing in English or Korean Proficiency Test (TOPIK, TOEFL, IELTS, TEPS)

Department	Regions (Countries)	TOEFL	TOEFL	TOEFL	TEPS	IELTS	TOPIK
		(PBT)	(CBT)	(iBT)			
Humanities, Social	English Speaking	600	250	100	819	7.5	Level
Sciences,Business	Non-English	580	230	88	747	7.0	5
Engineering,	English Speaking	570	230	88	715	6.5	
Natural Sciences	Non-English	560	220	85	640	6.5	

2. Scholarship B for Foreigners: 80% of the tuition fee(excluding admission fee)

- A. Qualification : Selected by the University's scholarship assessment committee upon departmental recommendation
- B. Requirement to be recommended for Scholarship B: Beneficiary should satisfy the following requirements
- Advanced Standing in English or Korean Proficiency Test (TOPIK, TOEFL, IELTS, TEPS)

Department	Regions (Countries)	TOEFL	TOEFL	TOEFL	TEPS	IELTS	TOPIK
		(PBT)	(CBT)	(iBT)			
Humanities, Social	English Speaking	560	220	85	640	6.0	Level
Sciences,Business	Non-English	530	197	71	600	5.5	4
Engineering,	English Speaking	560	220	85	640	6.0	
Natural Sciences	Non-English	530	197	71	600	5.5	

3. Scholarship of admission fee for foreigners : 75% ~ 100% of the admission fee**A. Qualification**

- Scholars should meet the all of the following requirements.
- 1) Selected by the University's scholarship assessment committee upon departmental recommendation
- 2) Applicants who have completed over 4 semesters of Korean Language Institute in Ajou university
- 3) Applicants who have over 4 level of TOPIK.

B. Benefit

- 1) Level 5, 6 of TOPIK : 100% waiver of admission fee
- 2) Level 4 of TOPIK : 75% waiver of admission fee

4. To be granted Scholarship continuously, students should take at least 4 credits and maintain a GPA of 3.5 or higher without F in each semester

(Masters : up to 4 semesters, Doctoral: up to 6 semesters , Integrated Program : up to 8 semesters)

Scholarship will be available only for the students before completion of credits.

Scholarship will be cancelled if the students applied for the leave of absence.

5. TA(Teaching Assistantship) is mandatory for admitted full-time international students who belong to College of Engineering and Department of Computer Engineering.

(Master : 15 hours/week, Doctoral : 8 hours/week)

6. Students that are granted a scholarship in integrated programs are treated as being on a special scholarship for the master's program for 1~4 semesters and as being on a research scholarship for the doctoral program for 5~8 semesters.**7. Students of Medical Sciences, Biomedical Sciences and Nursing Sciences are excluded from the above scholarship**

(These students follow the scholarship system of the respective departments.)

8. Scholarship will be decided in the graduate school committee. There is no additional process and document for application for scholarship.

Matters to be Noted

- 1. All documents necessary for application for admission must be submitted with the original and documents in Korean or English. If the certificate issued only once then notarized copy of certificate can be submitted.**

(Documents notarized by the institutions which originally issued the certificates or by overseas embassies of Korea or by embassy of each country in Korea can be acceptable.)

If the documents are in languages other than English or Korean must be submitted after being translated in Korean or English and get notarized or submitted with confirmation form of translation (<http://grad-e.ajou.ac.kr>)

- 2. Admission will be denied when the information on the required documents is proven to be false or other facts concerning admission though dishonest methods are revealed.**
- 3. When foreigners enter and stay in Korea for more than 90 days for the purpose of study, they must get their alien registration card at a district immigration bureau within 90 days after entry.**
- 4. Various matters after admission should be complied with the regulations and by laws of the said university's graduate school.**

Education Fee

Major	Engineering	Natural Science	Humanity& Business	Financial &Engineering Social Science	Medical Science	Pharmacy
Tuition Fee	5,816,000	5,026,000	4,372,000	5,483,000	6,777,000	6,296,000
Admission fee	900,000	900,000	900,000	900,000	900,000	900,000
Sum	6,716,000	5,926,000	5,272,000	6,383,000	7,677,000	7,196,000

* Every student has to pay the admission fee.